

Amrutvahini Institute of Management and Business Administration (AIMBA)

(Approved by A.I.C.T.E., New Delhi and Affiliated to University of Pune)

Amrutnagar, Sangamner, Dist. Ahmednagar, M.S. - 422608

Phone: (02425) 259015, 259255, Fax - 259015

Web Site - www.amrutimba.org E-mail - directoraimba@yahoo.in



Application Cum Admission Form

Instructions

- Read through Notes of Applicants on page 4 carefully before completing form.
- Answer all questions in sections 1-7. Write clearly in Black ink using BLOCK LETTERS & tick boxes appropriate. Incomplete or ineligible application will not be considered.
- Mark ✓ if yes in checkbox.

For Office Use Only

ID No.:

The Director,
Amrutvahini Institute of Management & Business Administration
Amrutnagar, Sangamner, M.S. - 422 608.

Sir,
I want to register for the following Management Course during the academic
Year 20____ -20 ____

MBA First Year Second Year

(Mark where applicable)

I understand that if admitted, my admission will be confirmed only on submission of my Transfer Certificate from my previous college/institute or Eligibility Certificate from the University of Pune as case may be.

Affix
Recent
Passport Size
Photograph

1. PERSONAL DETAILS

Full Name _____
(Surname) (First Name) (Father's / Husband's Name) (Mother's Name)

Gender : Male Female Nationality Place of Birth _____

Date of Birth :
(Day) (Month) (Year)

Caste : _____ Category _____ SC ST NT OBC OPEN

Father's Full Name : _____

Address (Permanent)
(IN BLOCK LETTERS) _____

District _____ State _____ PIN _____

Tel No. _____ Mobile _____

E-mail ID : _____

Marital Status : Married Unmarried Widowed Divorced

Blood Group: - A B AB O +ve -ve

2. ACADEMIC DETAILS

Please provide details and documentation of all completed and/or current studies

Attach:

- Certified copies of all academic certificates,marksheets,leaving certificates,caste certificates, CET / GMAT / CAT / ATMA score card, etc.
- A certified copy of an original document is one which has been certified by an official agent authorised by state or Central Govt. authorities

Sr. No.	Examination Passed	Name of School / College	University	Year of Passing	% of marks & class obtained	Tick box if certified documents attached
1	S.S.C.					
2	H.S.C.					
3						
4						
5						
6						

Entrance Exam Given :- CET / GMAT / CAT / ATMA	Written	GD	PI	WE	PAR	TOTAL

3. ACADEMIC DETAILS

A. Work Experience :

Sr. No.	Name of Organisation	Designation	Date From	Date To	Tick box if certified documents attached
1					
2					
3					
4					

B. Achievements (If Any)

- 1.Academic
- 2.Curricular -Extra curricular
- 3.Sports
- 4.Any other

4. DO YOU WANT HOSTEL FACILITY ?

Yes No (Mark if Yes)

NOTE: - Hostel accommodation will be provided on first cum first serve basis.

5. CHECKLIST

Your application cannot be considered unless all required documents are attached, please ensure you have:

- Completed all sections of this application form
- Attached certified copies of all certificates and mark sheets
- Attached caste certificate (for reserve category)
- Signed the declaration and the undertaking
- Make a copy of this application for your record and reference

6. DECLARATION, UNDERTAKING AND SIGNATURE

I agree to :

- Comply with the rules on admission, environment, fee payment
- Notify the office if there is any change to the information I have in this application form
- Permit the college to access my academic records from the other institutions

I understand that :

- The documents submitted for my application become the property of the college and will not be returned to me.
- The college may defer or reserve any decision regarding admission or enrolment made on the basis of incorrect or incomplete information provided by me.
- Ragging is legally punishable offence resulting in expulsion from the institute.

I declared that I have read the instructions on this application form and that the information provided by me in this application form is true and complete in every respect.

Date : / /20

Signature of Candidate

UNDERTAKING

1. I hereby submit to the disciplinary jurisdiction of the vice-chancellor and the other officers and authorities of the University and the authorities of institute and shall observe and abide by the rules made by the Head of the Institution.
2. I have carefully noted the rules for admission as given in the prospectus, which I am required to follow for getting admission to the MBA / MCM / PGDBM / PGDCM course and shall in matters of the interpretation accept the decision given by the Director in this respect as final and binding.
3. I shall attend minimum 75% of the lectures for each course as per the rules of University, failing which the candidate could not able to appear for Internal & External Examination of University of Pune.
4. The Director of the institute is authorized to take disciplinary action (including cancellation of term or prohibiting candidate to appear for internal or external exam) for short of attendance in class or for indiscipline or for improper / objectionable behavior in and outside the class.

Date : / /20

Signature of Candidate

7. HOW TO APPLY

1. Complete this application form (see notes for applicant below)
2. Attach all required documents & prescribed fees
3. Submit the completed application form & required documentation

To,
The Director,
Amrutvahini Institute of Management &
Business Administration (AIMBA)
Amrutnagar, Tal. - Sangamner,
Dist.: - Ahmednagar, M.S. (422 608)
Phone - (02425) 259015, 259255
Fax - (02425) 259015
Web Site: www.amrutimba.org
E-mail : directoraimba@yahoo.in

Admission and Acceptance Procedure:

- a. Students possessing following qualifications are eligible for admission to MBA Programme.
- b. A Bachelors Degree in any faculty of any statutory university with 45% or more marks (40% or more marks for the reserve category students from Maharashtra)
- c. Must have completed selection procedure as prescribed by the competent authority from time to time.

Change of Application Details

It is your responsibility to immediately advise the college in writing of any change of application details, including personal information such as address and name changes

8. NOTES FOR APPLICANT

Who should use this form?

- Those who wish to apply for the various Management courses offered by the Institute as per the prescribed rules and regulations of the Institute and Competent Authorities.

Those whose allotment takes place through CET/ATMA/CAT/GMAT etc.

Those who wish to apply for Management Seats.

Those who qualify through Institute's Entrance Examination for the specified Management Course.

How to complete this form?

- Write clearly in BLOCK LETTERS using BLACK INK.
- Complete all sections from page 1-3 including the checklist in section 5 and the declaration in section 6.
- Attach all required documentation. Your application cannot be considered unless all essential documents are attached.

Certification and submission of documents

Documents submitted with the application must be certified.

An attested copy of an original document is one, which has been certified by competent authority.

5 attested Xerox copies of each document are required for completing procedure.

Do not staple any attached documents. Clip all the documents.

All documents become the property of the institute and will not be returned to the applicant.

For Office Use Only

Mr. / Miss. / Mrs. _____ has fulfilled all the eligibility conditions of admission. Hence, I recommend his / her admission.

Admission Committee Incharge

Total Fees Charged Rs. _____

Total Fees Received Rs. _____

Receipt No.: _____

Date : / /20

Signature of Cashier / Accountant

Mr. / Miss. / Mrs. _____ has been admitted / not admitted to _____ for the academic year 20 - 20

DIRECTOR



Amrutvahini Sheti & Shikshan Vikas Sanstha's

Amrutvahini Institute of Management and Business Administration (AIMBA)

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UNDERTAKING

I, the undersigned _____ secured admission for
the full time two year MBA course for the academic year 20____ -20____ in your
esteemed Institute.

I hereby giving undertaking that I am abided by the rule to pay the revised
or increased tuition fees as decided by the **Shikshan Shulka Samitee, Bandra (E),
Mumbai for the academic year 20____ - 20____. I am fully aware that the presently
fee charged by the Institute authorities is the fee finalized by the Shikshan Shulk
Samitee for the academic 20____ -20____ i.e. as per the previous academic year. As
Shikshan Shulka Samitee, Bandra (E), Mumbai has yet to finalize the fees for the
present academic year i.e.20____ -20____ . Hence the institute authorities charged the
fees as per the earlier order/directives of _____**

I am ready to pay the revised / increased fees which will be finalized by the
S.S.S. for the year 20____ -20____

Sign

Sign

.....
(Name of Parents /Custodian)

.....
(Name of student)

Amrutvahini Institute of Management and Business Administration (AIMBA)

Amrutnagar, Sangamner, Dist. Ahmednagar, M.S. - 422608

Application for Membership of Library

To,
The Librarian,
AIMBA, Amrutnagar,
Tal. Sangamner, Dist. Ahmednagar (M.S.)

Affix
Recent
Passport Size
Photograph

Sir,

Kindly enroll me as a member of your institute library. I promise to abide by all the rules, of the library, which are being formulated time to time, and which are applicable to all the members. I would be liable to pay any dues, which I may owe due to my negligence or infringement of the library rules. My relevant particulars are as under.

1. NAME IN FULL :
(In block letters) (Surname) (Name) (Father's name)

DESIGNATION : 1. Student: MBA, MCM, PGDBM, And PGDCM.
2. Teaching Staff:
a) Designation : b) Subject
3. Others :

(Strike, which is not applicable)

2. PERMANENT ADDRESS :
(In block letters)

3. LOCAL ADDRESS :
Pin code : Phone No. :
Quarter No. : Room No. :
Hostel Name (Boys) : Room No. :
Hostel Name (Girls) : Room No. :

4. DATE OF BIRTH : E-Mail ID

5. BLOOD GROUP :

6. ADMISSION RECEIPT NO. / Date :

7. CASTE : SC / ST / VJNT / OBC / OPEN, If any other Please specify.

8. SECURITY DEPOSIT WITH A/C SECTION :

PLACE : DATE :

SIGNATURE OF APPLICANT

Received the Readers
Card/Identity card

LIBRARIAN

SIGNATURE OF DIRECTOR
(AIMBA)

SIGNATURE OF APPLICANT: _____ Date : _____

*Note: i) Please enclose admission receipt photocopy. ii) Passport size photograph 05.

IDENTITY CARD INFORMATION

ROLL NO.:

NAME : _____

CLASS : _____

ROLL NO.: _____ E-mail : _____

Address : _____

Pin No. _____

Date of Birth : _____

Blood Group : _____

Phone : (Resi.) _____

Mobile No. : _____

BIO - DATA



Name: _____

Address : _____

Contact No. : Resi. _____ Mobile _____

E-mail ID : _____ Date of Birth : _____

Career Objective : _____

Education Qualification : _____

Additional Qualification: _____

Mini & Group Project : _____

Titles : _____

Summer Project Title _____

Special Achievement _____

Work Experience if Any _____

Signature